



MAGISTRATES COURT OF TASMANIA

Circular 2 of 2021

Admission to Magistrates Court Buildings and Contact Tracing Registration

From 7 April 2021 it will be compulsory for everyone attending Magistrates Court buildings, including country courts, to register their presence upon entry. This applies to regular court users such as lawyers and police prosecutors.

The purpose of this initiative is to improve the Court's contact tracing capability for COVID-19 purposes. Visitors will use either:

- the "Check in TAS" app; or
- handwritten registration.

The Check in TAS app is available for free download at the App Store or the Google Play store. Use of the Check in TAS app requires a smartphone.

Information about the Check in TAS app is available from the Tasmanian Government Coronavirus web site at <https://coronavirus.tas.gov.au/keeping-yourself-safe/check-in-tas>, which includes a simple "How To Use" Guide for the app.

After initial registration with the Check in TAS app, subsequent registrations take a maximum of five seconds to complete. QR codes for each Court location will be displayed at entry points and inside each building.

If you leave the Court building and re-enter you will be required to check in again. This is because contact tracing processes work most efficiently if the time of a person's attendance is known.

Manual registration is via a registration slip to be completed by the visitor and deposited into a secure box.

Identification data captured by the Check in TAS app is retained confidentially by the Department of Health and deleted automatically after 28 days. Likewise, the manual registration records will be securely stored and destroyed by the Court after 28 days. The

information will be used solely to provide the Department of Health with contact tracing information if it is necessary.

I would be grateful if practitioners would assist Court security officers at entry points by using the Check in TAS app for ease of passage through entry points and to avoid bottlenecks.

Further to Circular 12 of 2020, practitioners are reminded that persons entering the building are required to answer COVID-19 screening questions. If you have any COVID-19 symptoms, such as cold or flu, you will not be able to enter the building.

31 March 2021

Penelope Ikedife

Administrator of Courts